



Republic of the Philippines
SOUTHERN LUZON STATE UNIVERSITY
Lucban, Quezon
(042) 540-6519

NOTICE TO PROCEED

STERLING INSURANCE COMPANY, INC.
Makati, City

Sir/Madam,

The attached Purchase Order No. 2024-04-0168 are already approved so NOTICE is given to STERLING INSURANCE COMPANY, INC. for the purchase student insurance requested by J. Imperial - UHS with PR No. 2024-02-0521. Upon receipt of this Notice you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,

FREDERICK T. VILLA, DT
University President

I acknowledge receipt of this Notice on : APR 23 2024
Name of the Representative of the of the Bidder: STERLING INSURANCE COMPANY, INC.

Authorized Signature: *Fara C. Sagun*
FC FARA C. SAGUN